

What is new for the 2015 Investigator's Annual Report Call

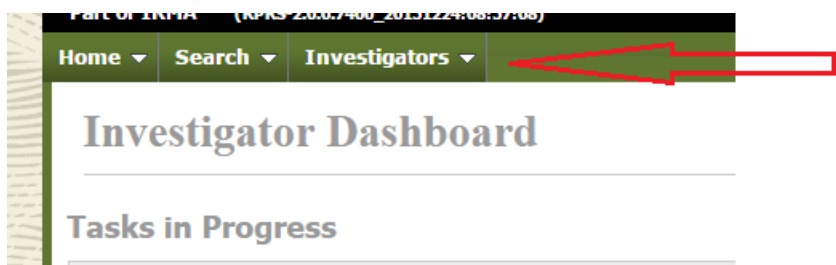
RPRS enhancements and fixes:

- Incorporate a new “agent” role through which account holders may assign permissions that will empower agents to assist the account holders manage their account [e.g. draft, edit, and submit applications.
- Add service which allows investigator account holders to transfer their account data to another account (both parties must accept). This service accommodates a common use case of the transfer of responsibility for a study from one principal investigator to another.
- Allow park coordinators to change applications to draft and return to investigator, providing no permit has been issued.
- Enhance automated notification service: provide parks the option to assign multiple recipients for notification when applications are submitted to the park.
- Incorporate option to print draft applications, permits, and IARs.
- "Investigator Annual Report: Submit Findings" limit listing of IAR reporting year options to past and current years. Listing of future reporting years was causing confusion.
- Add disciplines to IAR search page filter options.
- Fix file upload problems: update file upload service to current code base.
- Fix bug related to the IAR date entry fields.
- Menu standardization: Consolidate report offerings under one Reports menu option. Filter access to individual reports by user role.

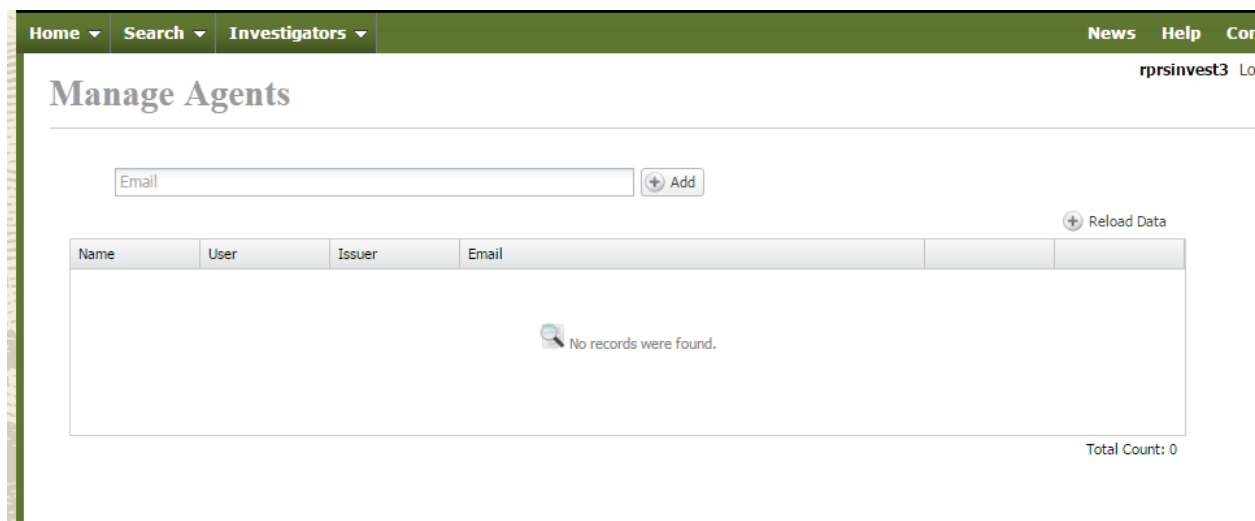
New Service: AGENT ROLE

Collaboration and assistance is the purpose of the agent role. Investigators who desire assistance in administering the application process and related reporting requirements may assign an agent to assist them. Both the investigator and the agent must have created an investigator account. For information on how to create an account; access RPRS (<https://irma.nps.gov/rprs/>) click on “Help” link, select “Investigator Help”, select “How to Create an Investigator Account”.

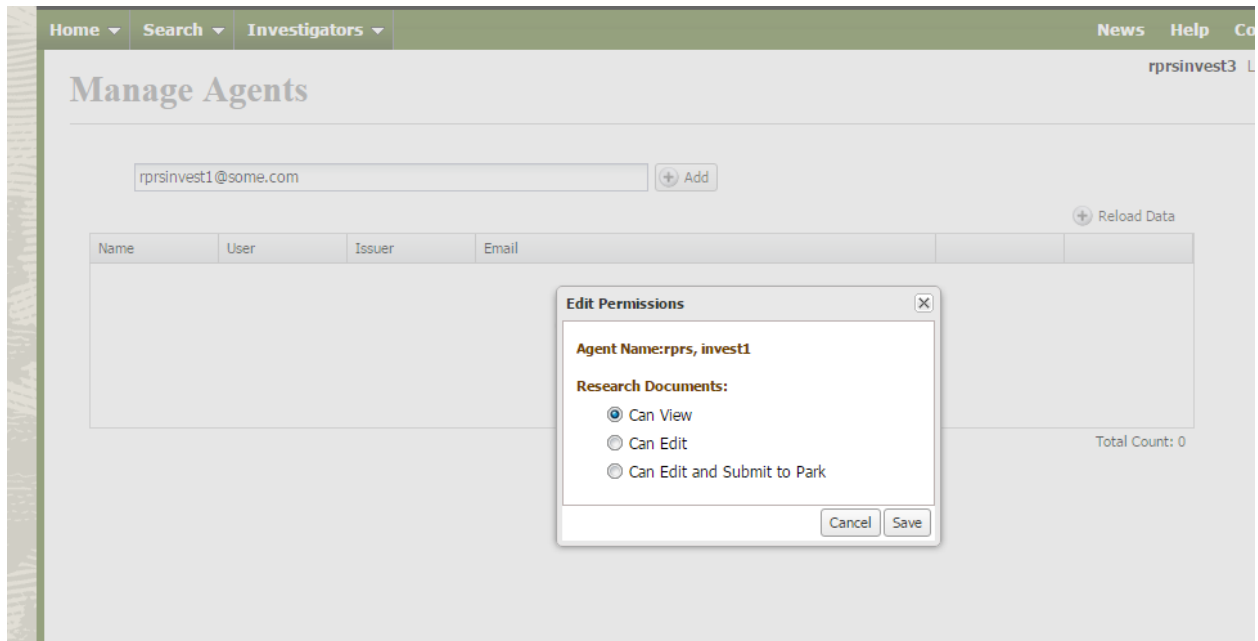
The first step to assigning agent permissions to your account is to log into your account. From the investigator account dashboard (home page), click on the “Investigators” menu option.



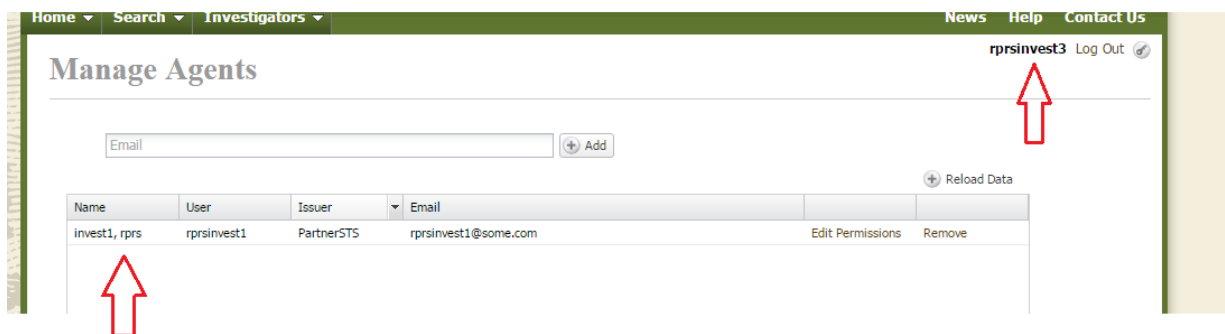
Select the “Manage Agents” option:



Enter the email address of the person to whom you wish to assign the agent role. Note that the agent must have created an investigator account. The email address must be the address that the agent entered as their investigator account email. If the email address entered in the Manage Agents email field matches the address of an investigator account record, the RPRS will ask you to assign the level of permissions that you are granting to the agent. By default, agent assignment provides permission to view all of your account data. You may add permission to edit your documents (applications, Investigator’s Annual Reports, submit final reports). Or, you may add permission to edit and submit your documents.



In this case rprsinvest3 has assigned agent permissions to rprsinvest1.



The account holder assigned permissions will receive an automated notification:

from: bill_commins@nps.gov

to: someone@nps.gov

date: 01/20/2016 08:13 PM (UTC)

subject: You have been assigned RPRS investigator agent permissions

[First name] [Last name] has assigned you agent permissions to their account. You must log into your investigator account to access these permissions. From your investigator account home page, please see the "Agents" menu option which will open a dashboard which provides you access to those permissions assigned to you.

RPRS web address: <https://irma.nps.gov/RPRS/>

Rprsinvest1 may now access their agent permissions through their account. Upon logging into their account, they will see both the Investigators menu option (for managing their transactions) and Agent menu option (for managing the assigning account holder' transactions).



When rprsinvest1 (investigator assigned agent role by rprsinvest3) clicks on the "Agents" menu option, they will have access to rprsinvest3's account. Their permissions will have been defined by rprsinvest3. Note that these permissions may be removed by both the assigner and recipient. If the investigator who has been assigned agent permissions wishes, they may remove themselves as agent (see "Remove myself as agent: button found in the "Frequent Tasks Section").

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rprsinvest1
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Agent Dashboard

Investigator I am Assisting
invest3, rprs

Tasks in Progress

Applications Drafted, But Not Yet Submitted (0)
Appendix A for Non-NPS Repository: Obtain Signature and Return to Park Coordinator (0)
Permits to Renew: Reapply for New Permit (0)
Investigator Annual Report: Submit Findings (0)

Frequent Tasks

Create a new permit application for rprs invest3:
Go

Remove myself as agent:
Remove

All of My Work

Applications (0)
Permits (0)
Investigator Annual Reports (0)

If the investigator who assigned agent permissions wishes to retract the permissions, they may log into their account, click on the “Investigators” menu option, choose “Manage Agents” and click on the remove option.

Part of IRMA
(RPRS-2.0.0.7452_20151230:11:57:47)

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Manage Agents

Email
Add

+ Reload Data

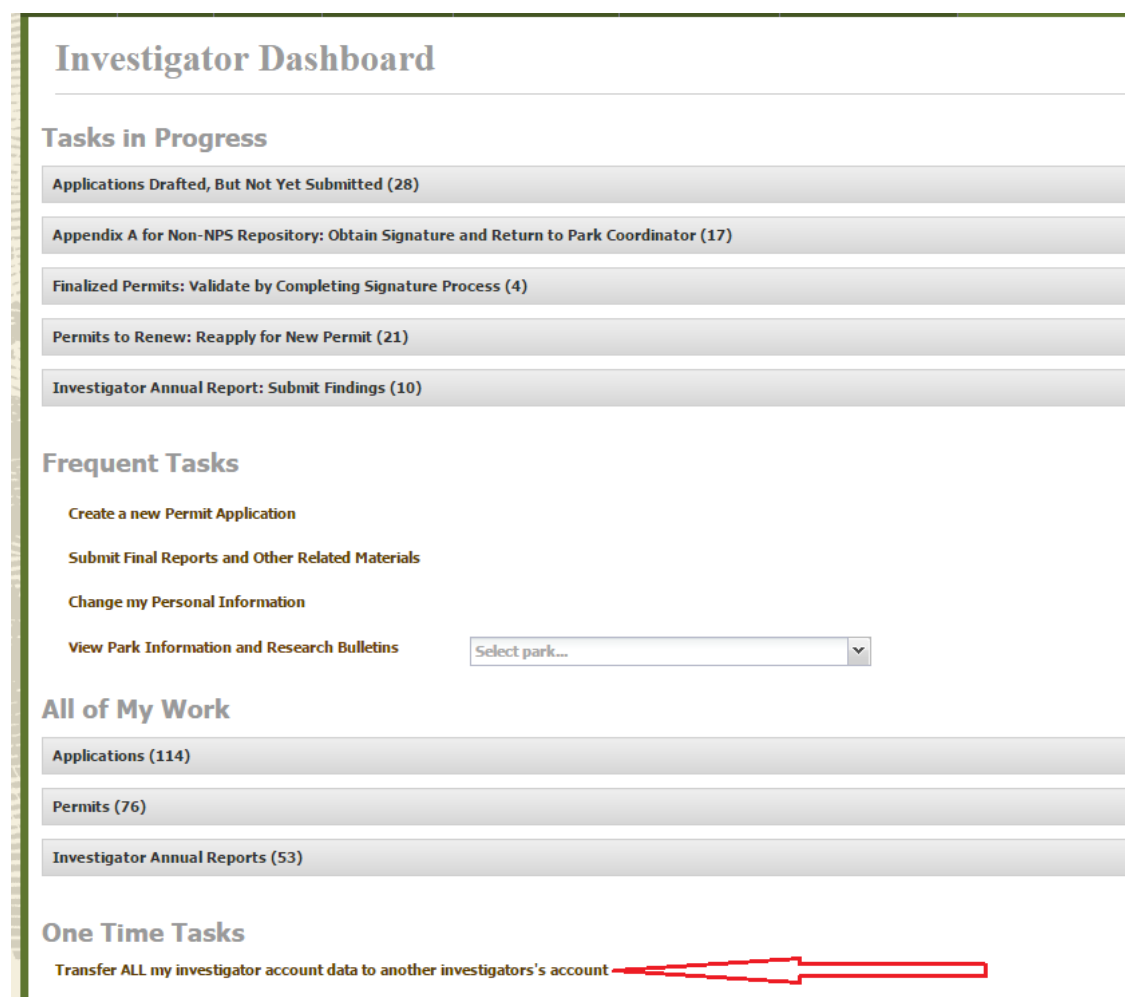
Name	User	Issuer	Email		
invest1, rprs	rprsinvest1	PartnerSTS	rprsinvest1@some.com	Edit Permissions	Remove

New Service: INVESTIGATOR DATA TRANSFER SERVICE

The investigator data transfer service facilitates the transfer of responsibility for studies from one investigator to another. Investigators who wish to transfer ALL of their account data to another investigator may use this service. Please note that upon completion of the transfer of data from one account to another, the data will no longer be available in the account from which it was transferred. Both the investigator transferring data and the investigator receiving data must have an investigator account. The investigator transferring the data must know the email of the investigator receiving the data.

Prior an investigator receiving data, they must create an investigator account. For information on how to create an account; access RPRS (<https://irma.nps.gov/rprs/>) click on “Help” link, select “Investigator Help”, select “How to Create an Investigator Account”.

The first step to transferring the data in your account is to log into your account. From your investigator account dashboard, click on the “Transfer all my investigator account data to another investigator’s account” link, which is found under the “All my Work” header.



Investigator Dashboard

Tasks in Progress

- Applications Drafted, But Not Yet Submitted (28)
- Appendix A for Non-NPS Repository: Obtain Signature and Return to Park Coordinator (17)
- Finalized Permits: Validate by Completing Signature Process (4)
- Permits to Renew: Reapply for New Permit (21)
- Investigator Annual Report: Submit Findings (10)

Frequent Tasks

- Create a new Permit Application
- Submit Final Reports and Other Related Materials
- Change my Personal Information
- View Park Information and Research Bulletins

All of My Work


- Applications (114)
- Permits (76)
- Investigator Annual Reports (53)

One Time Tasks

- Transfer ALL my investigator account data to another investigators's account

Clicking on the “Transfer all my investigator account data to another investigator’s account” link will lead to a “Transfer Warning” page. Please read the warning. Keep in mind that the transfer service will transfer ALL of your account data, your account will be emptied of the transferred data, and that the transfer is not reversible. The person to whom you transfer your data will be able to use the data to submit under his/her name renewal applications based on your permits, and may submit any outstanding Investigator Annual Reports for permits which you have held, with the IARs thus submitted showing your name, your permit number, and your study number.

Transfer Warning

rprsinvest1 Log Out 

This service transfers all of the transaction data in your account it to another investigator's account. Your transaction data consists of all applications, permits and Investigator's Annual Reports which are linked to your investigator account. Upon completion of the transfer, you will no longer have access to your transaction data. The transfer will have no effect on the content of the data. In other words, the applications, permits and Investigator Annual Reports that you transfer will still be in your name. That cannot be changed. The person to whom you transfer your data will be able to use the data to submit renewal applications based on your permits, and may submit any outstanding Investigator Annual Reports for permits which you have held.

The purpose of this service is to accommodate the transfer of responsibility for scientific studies from one investigator to another. For example, an investigator who is taking a new job may wish to transfer the record of his transactions to the person who will take over responsibility for completing the scientific studies. If you simply want someone to have access to your documents in order to help you with your work, this is not the appropriate service (use the agent service instead)

Continue

If you click the continue button you will be asked to provide the email address of the investigator to whom you wish to transfer your account data. Note that the person to which you wish to transfer your data must have created an investigator account. The email address you enter must be the address the recipient of your data entered as their investigator account email.

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Transfer all of my investigator account data to another investigator's account

The investigator who will receive your data must have created an investigator account.

Type the email address of the investigator to whom you wish to transfer your data.

Email address *:

Clicking the continue button will send an email message asking if the recipient will accept the data.

Continue

Upon entering the email address and clicking continue an email will be sent to the address which you specified.

from: nrpcirma@nps.gov
to: rprsinvest3@some.com
date: 01/04/2016 08:30 PM (UTC)
subject: rprs invest1 wishes to transfer their RPRS Investigator Account data to your Investigator Account

rprs invest1 requests that you accept the transfer of their investigator account transaction data to your account. This data will consist of all application, permit and IAR records linked to their account. If you click the link below, the all the transaction data from their account will be transferred to your account. They will no longer have access to that data. You will have access to that data through your investigator account. The transaction data will remain in the name of the person who created the transactions. You will be able to review the data, submit any outstanding or future IARs related to the transferred permit transactions, and will be able to create renewal applications based on the transferred permit transactions. Any renewal applications submitted from your account will be submitted in your name. No transfer will occur unless you click on the link.

[Transfer rprs invest1's Research Permit and Reporting System Investigator Account data to my investigator account.](#)

RPRS web address: <https://irma.nps.gov/RPRS/>

If the recipient of this message (in this case rprsinvest3), accepts the request to receive the data by clicking on the link “Transfer rprs invest1’s Research Permit and Reporting System Investigator Account data to my investigator account”, a confirmation message will be sent to the requestor (in this case rprsinvest1)

from: nrpcirma@nps.gov
to: rprsinvest1@some.com
date: 01/05/2016 09:28 PM (UTC)
subject: rprs invest3 accepts your request to transfer your RPRS Investigator Account data to their Investigator Account

rprs invest3 has accepted your request to accept the transfer of your investigator account transaction data to their account. This data will consist of all application, permit and IAR records linked to your account. You will no longer have access to that data. The transaction data will remain in the name of the person who created the transactions. The recipient will be able to review the data, submit outstanding IARs, and submit renewal applications based on your permit transactions. IARs linked to your permit transactions will remain in your name. Any renewal applications based on your permits will be in the name of the account holder to whom the data was transferred. To complete the transfer log into your investigator account, access the data transfer service, re-enter the email of the recipient, and click on the activated link:

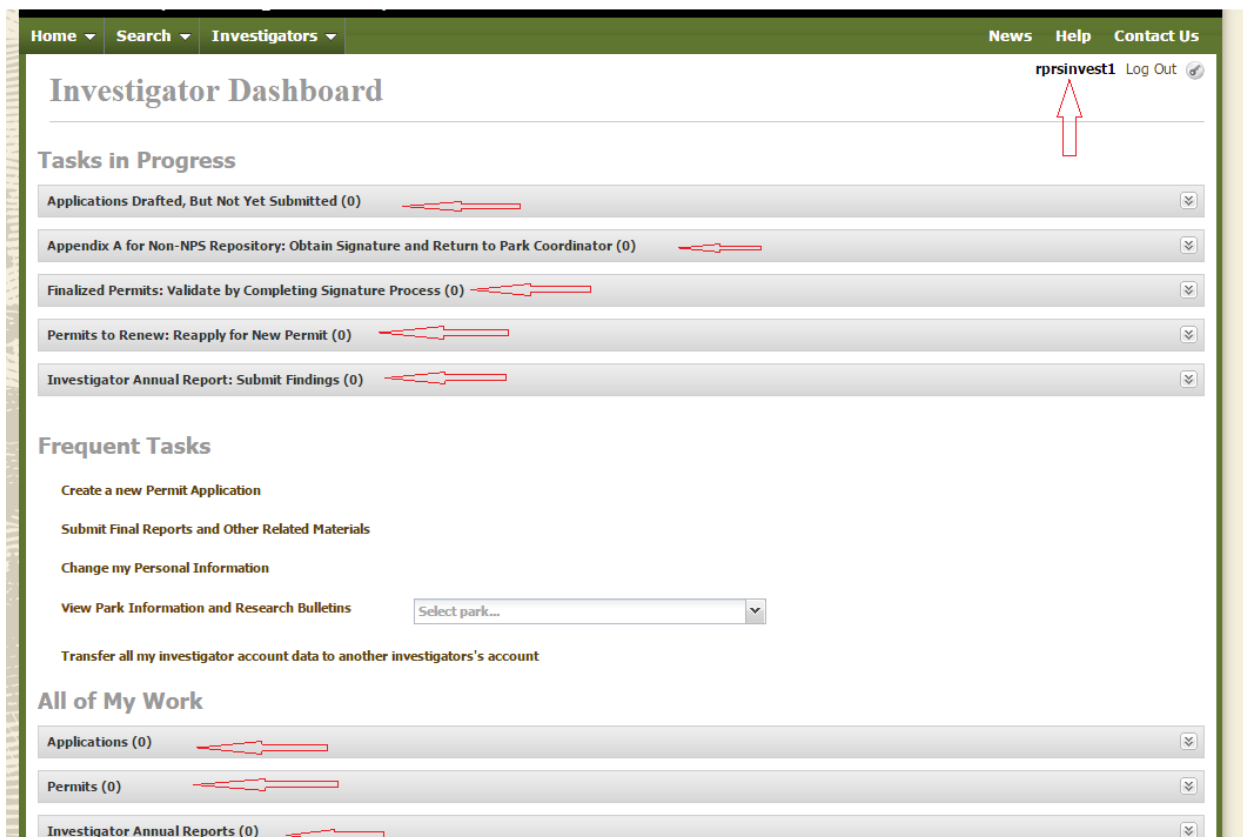
[Transfer all the data in my account to the following account holder rprsinvest3@some.com](#)

No transfer will occur unless you click on the link.

RPRS web address: <https://irma.nps.gov/RPRS/>

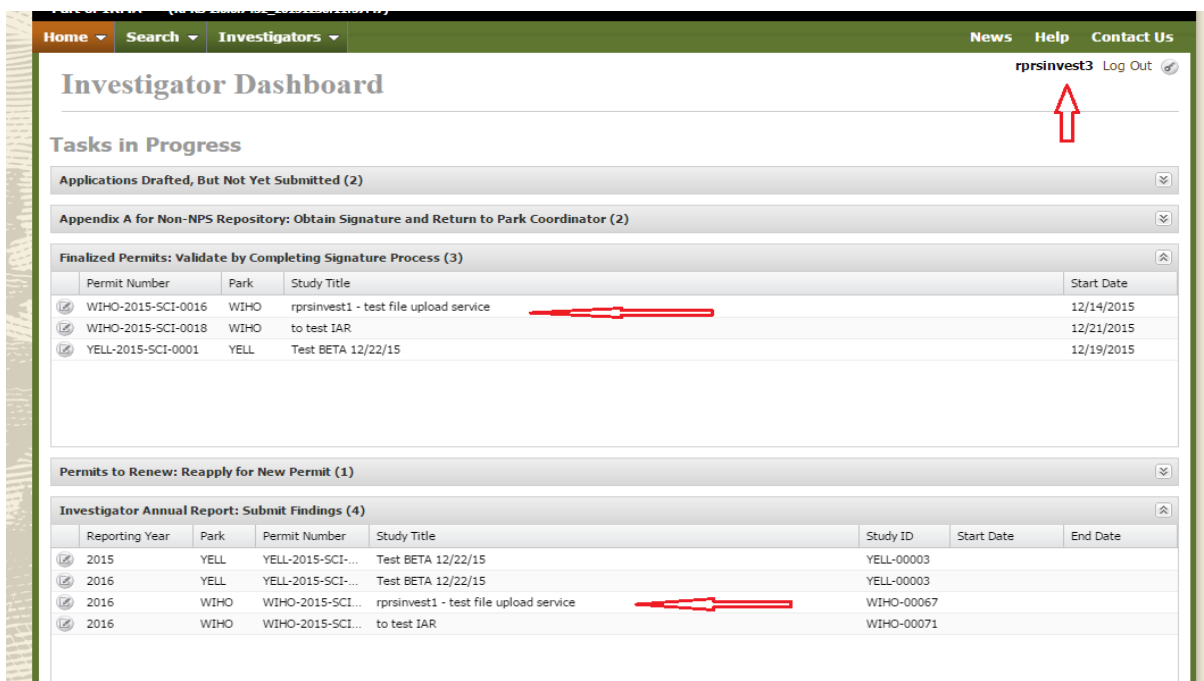
To complete the transfer, the requestor clicks on the link “Transfer all the data in my account to the following account holder [rprsinvest3@some.com](#)”. This action transfers all the data out of the account.

Note that rprsinvest1's account is now empty



The dashboard for user rprsinvest1 shows a green header with navigation links: Home, Search, Investigators, News, Help, and Contact Us. The user's name 'rprsinvest1' and a 'Log Out' link are in the top right. A red arrow points to the user name. The main section is titled 'Investigator Dashboard'. Below it is a 'Tasks in Progress' section with five items, each with a progress bar and a dropdown arrow: 'Applications Drafted, But Not Yet Submitted (0)', 'Appendix A for Non-NPS Repository: Obtain Signature and Return to Park Coordinator (0)', 'Finalized Permits: Validate by Completing Signature Process (0)', 'Permits to Renew: Reapply for New Permit (0)', and 'Investigator Annual Report: Submit Findings (0)'. The 'Frequent Tasks' section includes links for 'Create a new Permit Application', 'Submit Final Reports and Other Related Materials', 'Change my Personal Information', 'View Park Information and Research Bulletins' (with a 'Select park...' dropdown), and 'Transfer all my investigator account data to another investigators's account'. The 'All of My Work' section shows three categories: 'Applications (0)', 'Permits (0)', and 'Investigator Annual Reports (0)', each with a progress bar and a dropdown arrow.

Note also that rprsinvest3's account now includes rprsinvest1's account data.



The dashboard for user rprsinvest3 shows the same green header and navigation links. The user's name 'rprsinvest3' and a 'Log Out' link are in the top right. A red arrow points to the user name. The main section is titled 'Investigator Dashboard'. Below it is a 'Tasks in Progress' section with four items: 'Applications Drafted, But Not Yet Submitted (2)', 'Appendix A for Non-NPS Repository: Obtain Signature and Return to Park Coordinator (2)', 'Finalized Permits: Validate by Completing Signature Process (3)', and 'Permits to Renew: Reapply for New Permit (1)'. The 'Finalized Permits' section contains a table with 5 columns: Permit Number, Park, Study Title, Start Date, and an unchecked checkbox. The table has 3 rows of data. The 'Permits to Renew' section contains a table with 7 columns: Reporting Year, Park, Permit Number, Study Title, Study ID, Start Date, and End Date. The table has 4 rows of data. The 'Investigator Annual Report: Submit Findings (4)' section contains a table with 7 columns: Reporting Year, Park, Permit Number, Study Title, Study ID, Start Date, and End Date. The table has 4 rows of data.

Permit Number	Park	Study Title	Start Date
WIHO-2015-SCI-0016	WIHO	rprsinvest1 - test file upload service	12/14/2015
WIHO-2015-SCI-0018	WIHO	to test IAR	12/21/2015
YELL-2015-SCI-0001	YELL	Test BETA 12/22/15	12/19/2015

Reporting Year	Park	Permit Number	Study Title	Study ID	Start Date	End Date
2015	YELL	YELL-2015-SCI-...	Test BETA 12/22/15	YELL-00003		
2016	YELL	YELL-2015-SCI-...	Test BETA 12/22/15	YELL-00003		
2016	WIHO	WIHO-2015-SCI...	rprsinvest1 - test file upload service	WIHO-00067		
2016	WIHO	WIHO-2015-SCI...	to test IAR	WIHO-00071		

New Service: Allow park coordinators to change applications to draft and return to investigator, providing no permit has been issued.

The purpose of this service is to give parks the option of returning an application to the applicant for further editing. Perhaps an application provides insufficient information, or perhaps in the course of review it becomes clear that the research proposal will need significant modification. Through this service parks may return a submitted application to draft status. Once an application is returned to draft status it will no longer be accessible by the park, and will be available to the applicant. The applicant will be able to edit the draft application and resubmit it to the park. This service is only available for those applications for which no permit has been issued (pending review or under review). Access to this service is limited to NPS staff who have been assigned RPRS Coordinator permissions.

Access the RPRS: <https://irma.nps.gov/rprs/>

Access your park's applications: The simplest way is to click on the "Pending Applications: Open and Review" panel found in the Coordinator dashboard.

Select a Park	William Howard Taft National Historic Site (WIHO) ▼	View Park Profile
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Pending Applications: Open and Review (4)				
	Park	Investigator	Study Title	Date Submitted
<input checked="" type="checkbox"/>	WIHO	invest2, rprs	Investigator 2 test application	12/22/2015 16:44:25 ...
<input checked="" type="checkbox"/>	WIHO	admin, rprs	Test Admin account - submit application	12/22/2015 17:14:46 ...
<input checked="" type="checkbox"/>	WIHO	invest1, rprs	invest2 submit for invest1 through agent service	12/23/2015 14:56:54 ...
<input checked="" type="checkbox"/>	WIHO	invest1, rprs	Test to see if this app is discoverable by agent	01/04/2016 18:14:29 ...

Open the application:

Application Profile

Under Review

Change Status ⓘ

Review Period Starts 12/23/15

Review Period Ends ⓘ

Click on the Change Status option box. Select "Draft". The application will be returned to draft. The draft application will no longer be accessible to the park. The draft application will be accessible to the

applicant who may edit and resubmit the application. When an application is returned to draft, the applicant will receive a notification email. The email template is shown below:

[First name, Last name of applicant]

Your application [application number] has been returned to draft. You may access your draft application from your Investigator Dashboard panel labeled “Applications: Drafted But Not Yet Submitted”. Generally parks return an application to draft status when they need additional information. Please check with the park for additional information:

Park research coordinator contact information for [park name]

Research Coordinator:

Email:

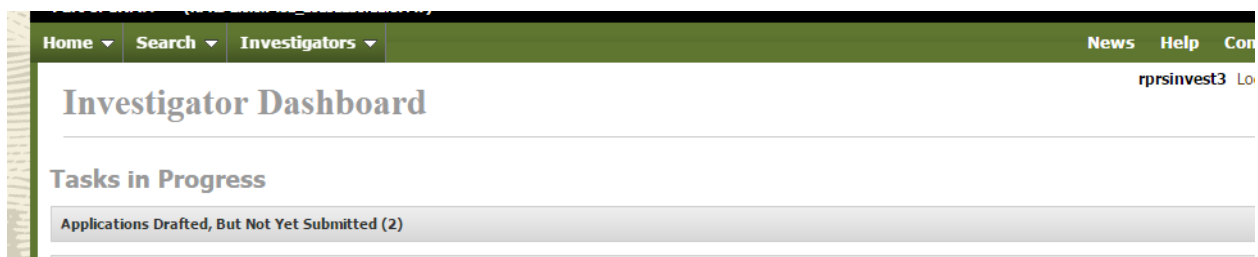
Phone:

Fax:

Address:

RPRS web address: <https://irma.nps.gov/rprs/>

The applicant may access the draft application from their account: click on the panel labeled “Applications Drafted, But Not Yet Submitted”

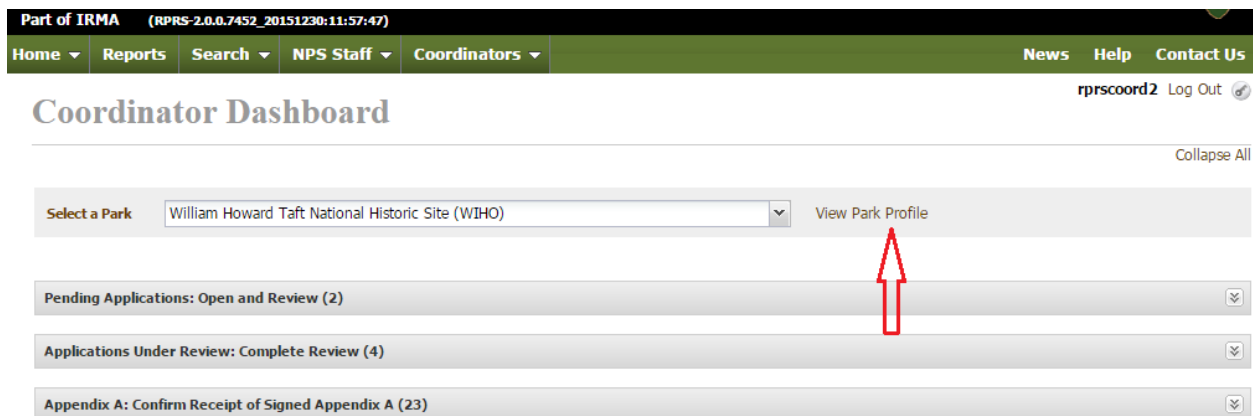


New Service: Enhance automated notification service: provide parks the option to assign multiple recipients for RPRS application submission notification messages.

This enhancement expands an automated RPRS notification message service. The RPRS automatically sends an email notification to the Park Curator when an application is submitted to the park. The RPRS routes these notifications via the content park curator email address field in the RPRS park profile contact information. Parks have requested that additional staff receive the curator application submission notification. Through this service parks will be able to assign additional staff to receive application submission notifications. Park Coordinator permissions are required to access this service in order to assign additional staff to receive application submission notifications.

Access the RPRS: <https://irma.nps.gov/rprs/>

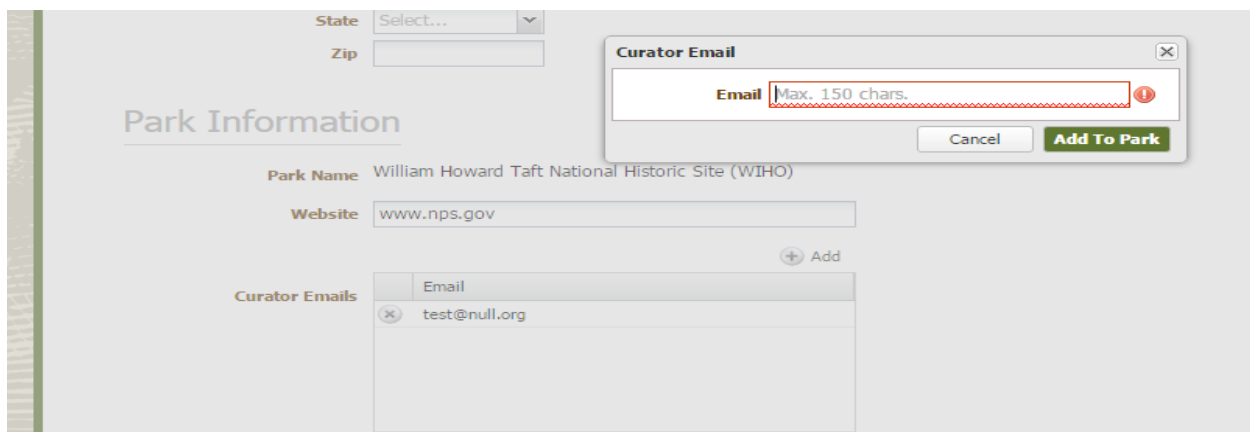
You must be assigned Park Coordinator permissions. From the Coordinator Dashboard, click on the “View Park Profile” link.



Clicking the “View Park Profile” link will instantiate the “Park Information” tab of the park profile. Click on the “Edit” button.



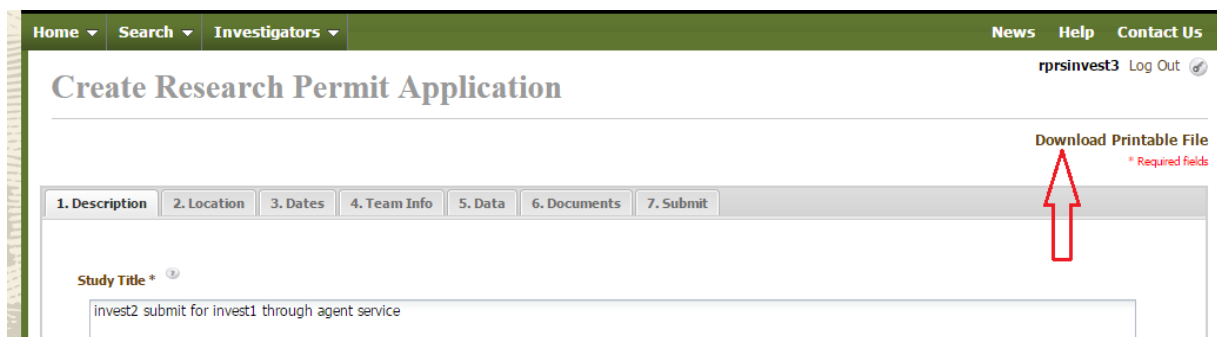
On the edit page, scroll down past the Park Coordinator Information section to the Park Information section. The Curator Emails field will accept multiple email addresses. Click on the “Add” icon to add an email address. When an application is submitted to the park, a notification email (including an attachment of a copy of the application in Adobe Acrobat format) will be sent to all email addresses listed in the Curator Emails. Note that the public will see all of these names and, the names will be associated with the Park Curator function.



New Service: Incorporate option to print draft applications, and draft permits.

This service expands the options for printing RPRS generated documents (applications, permits). The RPRS has always provided the option to print completed documents. The enhancement of this service to include the option to print draft documents was requested by users to facilitate review, distribution, and documentation of draft applications, and permits.

A draft application is only available to the drafter. Parks cannot even see the application until it is submitted. The on-line presentation of the application form now includes a “Download Printable File” link.







If the applicant has saved a draft, they may access the printable file link by re-opening the draft which may be found through the Investigator Dashboard panel labeled “Applications Drafted, But Not Yet Submitted”.

Investigator Dashboard

Tasks in Progress

Applications Drafted, But Not Yet Submitted (2)

	Park	Last Modified	Study Title
 	WIHO	01/05/2016 16:35:31 (EST)	invest2 submit for invest1 through agent service
 	WIHO	01/05/2016 16:35:31 (EST)	Test to see if agent created application is visible to assigner

Park coordinator permissions are required in order to draft, edit and issue permits. The print option for draft permits is found in the permit edit interface.

Review/Edit Unsigned Draft Permit

rprscord2 Log Out

Download Printable File
* Required fields

1. Description 2. Location 3. Dates 4. Team Info 5. Data 6. Coordinator Assignments

Study ID * Not Assigned Change

Permit Number/Code * WIHO-SCI-2016-0004 Change

Cooperative Agreement Number Max. 80 chars.

Optional Park Code Max. 100 chars.

Specific Conditions and Restrictions

This is a test. Will this appear on permit conditions.

The printable copy of the draft permit will have a clear DRAFT watermark in order to avoid confusion as to the status of the document.

SCIENTIFIC RESEARCH AND COLLECTING PERMIT Grants permission in accordance with the attached general and special conditions United States Department of the Interior National Park Service William Howard Taft	Study#: Permit#: WIHO-2016-SCI-0004 Start Date: Jan 04, 2016 Expiration Date: Jan 25, 2016 Coop Agreement#: Optional Park Code:
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Name of principal investigator:

Name: rprs invest3

Phone: 111.222.333

Email: rprsinvest3@

Name of institution represented:

Some Place

Co-Investigators:

Study Title:

Test to see if this app is discoverable by agent

Purpose of study:

Test to see if this app is discoverable by agent

Subject/Discipline:

Coastal / Marine Systems

Locations authorized:

Test to see if this app is discoverable by agent

Transportation method to research site(s):

Test to see if this app is discoverable by agent

Collection of the following specimens or materials, quantities, and any limitations on collecting:

Name of repository for specimens or sample materials if applicable:

Specific conditions or restrictions (also see attached conditions):

This is a test. Will this appear on permit conditions.

Recommended by park staff(name and title):

Reviewed by Collections

Yes _____ N

Service: Add disciplines to IAR search page filter options

Search Investigator Annual Reports

Log In

Search Using the Options Below

Reporting Year: 2014

Park: All...

Region: All...

Investigator First Name: All...

Investigator Last Name: All...

Study Title: All...

Permit Number: All...

Objectives: All...

Type of Study: All...

NPS Funding: All...

Discipline: Geothermal / Volcanology

Search

Search Investigator Annual Reports

Log In

Click to Expand Search Panel

ID	Park	Year	Permit	Title
106125	ANIA	2014	ANIA-2010-SCI-0004	Seismic Monitoring of Aniakchak Volcano
100315	LAVO	2014	LAVO-2010-SCI-0020	Geologic Map of Mount St. Helens and Lassen Volcanic National Park
103492	LACL	2014	LACL-2010-SCI-0011	Responding to future Redoubt Volcano Eruption
104137	HAVO	2014	HAVO-2012-SCI-0034	Explosive volcanism: Kilauea and Mauna Loa volcanoes
104324	HAVO	2014	HAVO-2012-SCI-0029	Spectral SP: A New Approach to Mapping Hydrothermal Fluid Flow and Permeability
105323	LAVO	2014	LAVO-2011-SCI-0002	Discovery of new microbial life living at low pH and high temperature
106123	KATM	2014	KATM-2010-SCI-0017	Seismic Monitoring of Katmai Volcanoes
101738	HAVO	2014	HAVO-2013-SCI-0028	Volcanic Carbon Atmospheric Flux Experiment (V-CAFÉ): Development of instrumentation for volcanic car...
102694	LAVO	2014	LAVO-2012-SCI-0007	Surveying and Sampling Boiling Springs Lake with a Remotely Operated Vessel
103392	GRTE	2014	GRTE-2014-SCI-0061	Regional carbon dioxide systems investigations using noble gas isotope chemistry
103837	YELL	2014	YELL-2014-SCI-5826	Measurement of ground surface displacement (GSD) and deformation associated with geyser eruptions
103926	CRMO	2014	CRMO-2014-SCI-0004	Field Investigations to Enable Solar System Science and Exploration (FINESSE) Submitted by Scott Hughes...
104096	HAVO	2014	HAVO-2014-SCI-0035	Infrared Spectroscopy: New Approaches to Understanding Lava Flow Emplacement
104221	YELL	2014	YELL-2014-SCI-5852	PROPOSAL FOR A RADIO-TELEMETERED TEMPERATURE MONITORING SYSTEM FOR THE NORRIS GEYSER ...
104711	HAVO	2014	HAVO-2014-SCI-0041	Picrites as Probes of Magmatic Processes: The 1868 Lava Flows of Mauna Loa
104766	WAPA	2014	WAPA-2014-SCI-0002	Coral Reef Ecosystem Division Pacific Reef Assessment and Monitoring Program in Wake Atoll, Guam, and ...
104837	YELL	2014	YELL-2014-SCI-6034	Constraining heat flux from the shallow geothermal system, Yellowstone caldera, Wyoming
104910	LAVO	2014	LAVO-2014-SCI-0006	The Carbon Footprint of Lassen Volcano
104943	LAVO	2014	LAVO-2009-SCI-0034	Hydrothermal monitoring at Lassen Volcanic National Park
104947	MORA	2014	MORA-2010-SCI-0044	Hydrothermal Monitoring at Mount Rainier National Park

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